

Manager of Bereavement Community Services

The Dr. Bob Kemp Hospice offers programs and services that focus on providing dignity and quality of life Hospice palliative care to individuals with a life-threatening illness throughout the palliative stages including end of life care.

DBK offers the following services: 10 residential beds end of life care; Volunteer Visiting Palliative Care Program; Day Hospice Program; Bereavement and Supportive Care Program, Palliative Care Education and Training.

Our Palliative care team includes physicians, family physicians, nurses, personal support workers, bereavement support and volunteers working together to provide compassionate care that celebrates life for individuals and their families.

The Hospice is accredited by the Hospice Palliative Care Association of Ontario.

The Dr Bob Kemp Hospice is expanding its bereavement services and growing the team.

Position: Manager of Bereavement Community Services

Status: Full-Time, 37.5 hrs per week, mainly weekdays, but evenings and weekends are expected to meet goals.

The Manager of Bereavement Community Services will lead and be responsible for the development, implementation, supervision, co-ordination and clinical notes/statistical reporting for individual and group grief, bereavement and supportive care services and programs. This will include but is not limited; to providing individual and group counseling; in-house and community support; participating in training of bereavement volunteers; and developing equitable and inclusive community partnerships and practices. The Manager of Bereavement Community Services will work to grow and expand the program, ensuring all forms of grief (trauma, sudden loss, suicide, etc.) are supported.

QUALIFICATIONS: Education & Experience. Knowledge, skills, and abilities:

- Graduate master's degree from a recognized university in social work, psychology, or thanatology with a specialty in grief and loss therapies with adults living with life limiting illness, their supportive caregivers, and their communities

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- Registered member in good standing with the college of social work, College of Psychotherapist or CASC certification.
- 3 years successful development and delivery of researched based/best practice Supportive Care Programs (individual/groups)
- Experience in adult and children bereavement modalities
- Experience with complex grief including trauma and suicide
- Experience in training and supervision of bereavement volunteers
- Knowledgeable of community resources related to palliative care
- Diversity and inclusion community engagement/development
- Valid Driver's license and access to vehicle that is road worthy and fully insured

Program Development and Management

- Plan, implement, facilitate, supervise, and evaluate spiritual care and bereavement activities and bi-annual bereavement events; including but not limited to, all individual, group, outreach and therapeutic activities.
- Collaborate with Community Care and Residential Care Teams on the provision of services and support to individuals(patients/caregivers) accessing Hospice services.
- Collaborate with Visiting Volunteer, Day Hospice Volunteer Coordinator in the training and supervision of bereavement volunteers
- Keep or introduce new policies and practice guidelines for program and service delivery to ensure service and delivery is current and up to date with research or evolving practices.
- Keep spiritual and bereavement resource materials up to date.
- Ensure that there are accurate records in the process of Referral, Assessment, Service Delivery, Discharge and Evaluation.
- Provide a monthly/annual report on service delivery statistics, program evaluation and plans for future initiatives.

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Inclusive Community Development & Partnerships

- Coordinate with other established community programs that are involved in spirituality and bereavement care.
- Identify and pursue opportunities for community partnerships that will improve the quality and quantity and inclusivity of service for patient and caregiver

Direct Service Delivery (Individual & Groups)

- Ensure proper referral, assessment, and delivery of counseling and supportive care services to patients and caregivers
- Develop and document person centered inclusive care plans.
- Maintain confidential record and ensure privacy security
- Supervise bereavement individual and group volunteer
- Co-ordinate biannual Hospice Memorial ceremonies
- Develop and oversee the implementation of formal Bereavement Groups

Dr. Bob Kemp Hospice is committed to diversity and inclusivity in employment. Dr. Bob Kemp Hospice is also committed to accommodating applicants with disabilities during the recruitment, assessment, and selection process. Please notify us if you require accommodation in respect of the materials or procedures used at any time during this process. If you require accommodation Dr. Bob Kemp Hospice will work with you to determine how to meet your needs.

Salary:

\$58,500.00 to \$68,250.00

Qualified applicants are invited to forward a cover letter and resume to hr@kemphospice.org

Please specify "Manager of Bereavement Community Services" in the subject line of your email.

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